

Terms of Reference for the Second/Appeals Committee of the Governing Board of the Federation of Stoke Hill Schools

Membership: three to be drawn from the eligible governors and associate members below

- The committee shall consist of not less than three
- The headteacher and staff governors **cannot** be members of the committee
- Associate members can be part of this committee and will form part of the quorum.
- If any governor / associate member have a connection with the individual involved in the formal proceeding, or knowledge of the incident/ issues giving rise to the formal proceeding which could be perceived to affect his or her ability to act impartially, he or she should step down
- No governor or associate member who has been part of the First/ Hearings Committee may be included in the membership.

Quorum: three

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Date of review*: September 2025
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Agreed at a meeting of the full Governing Board (**date**)...19th September 2024.....

*These terms of reference should be reviewed annually by the Governing Board and when there are any changes to the Board membership

Agreed Terms of Reference

- To hear an appeal against any decision made by the headteacher or any other committee of the governing board
- To hear a complaint in accordance with the school's complaints policy where this has not been resolved at a previous stage
- To consider the decision of the headteacher to exclude a child/pupil from the school in accordance with the regulations governing exclusion.