



# Federation of Stoke Hill Schools

FGB Meeting

Thursday 25th April

5pm via Teams

| Agenda item number | Agenda Item  | Actions |
|--------------------|--|---------|
| 1.                 | <p>Welcome, apologies &amp; business interests.</p> <p>Present</p> <p>Andy Pheasant, Jade Earle, Jo Cook, Carla Encinas, Helen Greenhall, Simon Jones, Zohal Rohani, Tina Lawton, Katrina McGuigan, Yvonne Hammerton Jackson,</p> <p>Andrea Prunty attended as observer.</p> <p>Apologies received from Sarah Padbury</p> <p>Declaration of Pecuniary Interests:</p> <p>Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity. No interests declared</p>  |         |
| 3.                 | <p>Confirm accuracy of previous minutes and matters arising from the last meeting</p> <p>Agreed</p>  |         |
| 5.                 | <p><b>Finance</b></p> <p><b>Budget 24 – 25</b></p> <p>AP asked for thanks to be given to Charles Woodland and others who had supported and given help to YHJ throughout the Budget Setting process. YHJ said that DCC had asked for a 3-year balanced budget to be submitted. She said that the finances did not provide a lot of “wriggle” room and she had identified a number of areas that governors would need to monitor over the coming months.</p> <p><b>1 Risks to Quality of Education</b></p> <ul style="list-style-type: none"> <li>• PPA cover will not be teacher led in all year groups and year group teams will not receive their PPA at the same time.</li> <li>• TA allocation – money from SEND Budget and EHCPs will be used to cover TA costs. Unable to support TAs for general cover and support.</li> <li>• Planning days – very expensive to provide cover for team planning so in future any team meetings will have to take place on INSET days or during staff meetings cover will be replaced by PDM time or INSET time</li> <li>• Supply costs remain high and both HoS have been tasked to reduce these costs where possible. Heads of school now to have some teaching time.</li> </ul> <p><b>2 Staffing</b></p> <ul style="list-style-type: none"> <li>• Absence insurance - to be reviewed in light of the Devon’s mutual fund being cancelled next year – costs have been added but remains uncommitted at this point. This will mainly affect cover for Maternity/Paternity Leave</li> <li>• Pay Awards– budget contains a basic uplift as recommended by DCC - Teachers and Non-Teachers 3.5% for the 2024/25 year and 3% for teachers in 2025/26 et seq and 2% for Non Teachers in 2024/25 et seq</li> <li>• Teacher’s pension uplift has been added to the budget with better than expected funding from Government</li> </ul> <p><b>3 Premises</b></p> <ul style="list-style-type: none"> <li>• Year 3 block heating system needs to be fixed. Plumbing and boiler costs are likely to be incurred. Surveys to be completed before any work can be committed. Hopeful that some funding for this will be provided by DCC.</li> <li>• Year 4 crack (subsidence issue) this is likely to be covered through the Devon delegation of works scheme, but no decisions have been made yet.</li> <li>• The flat roof across toilets in reception and reception classrooms remains an issue. Hopefully repairs to this will be funded but there are other issues that are starting to arise as a result of the leaks. These include mould and damp which</li> </ul> |         |

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|   | <p>are coming into the building. Leaks appear to be fixed but redecoration is now required.</p> <p><b>4 Resources</b></p> <p>Main focus is on trying to reduce consumables.</p> <ul style="list-style-type: none"> <li>• Curriculum resources will now be controlled by TLR holders for each phase.</li> <li>• Paper costs continue to rise and cost of photocopying is a target area to reduce costs.</li> <li>• Professional SEND services have been ring fenced for EP and SP&amp;L external specialists (VA will direct according to the graduated response)</li> <li>• Energy costs. Now have a clearer picture of electricity costs and will be working hard across both sites to reduce the use of electricity for the coming year. Gas bills are much more difficult to predict as no bills have been received for the Junior school in over 12 months!</li> </ul> <p>The Carryforward is bigger than anticipated. This has been helped by monies put aside for repairs in 23-24 which have not been used. Also, some staff such as TAs and Catering staff who have left have not been replaced. No replacement for Maria Giles or Caretaker yet although these posts will be advertised.</p> <p>YHJ said that DCC would ask for justification for the large carry forward however she said it was needed to cover uncertainties such as Energy costs as the bill for SHJS has not been received yet. She said the biggest risk to the Budget is staffing, especially Supply costs.</p> <p>TL asked about surplus money generated by the After School Club. YHJ said that £10000 was being reinvested into the main Budget under the heading Management fee so that the whole Federation is benefitting from the After School Club provision. There may be scope to increase this in future. The Budget for the After School Club will be reviewed by the next Resources meeting. Some of the surplus funds are going to be used for refurbishment of some of the facilities e.g. new carpets.</p> <p>AP proposed that the Budget for 24 -25 be accepted. This was seconded by JE. All agreed.</p> <p>The Budget will now be submitted to DCC.</p> |  |
| 6 | <p><b>Any other Business</b></p> <p>Update on any other urgent matters.</p> <p>DG asked if Performance Management for YHJ had taken place. AP confirmed that it had</p>  |  |