



Federation of Stoke Hill Schools

FGB Meeting

Thursday 7th May 2026 at 5pm at SHJS

Agenda item number	Agenda Item	Action
1.	Welcome, apologies Present – Jade Earle, Caitlin Searle, Jesney Toms, Emily Hearle, Tracy Adams, Nicky West, Yvonne Hammerton Jacson, Lorraine Carter, Andy Pheasant (online), Jo Cook (online) Apologies received from Joh Harvey, Jonathon Kitby, Katrina McGuifan Declaration of Business Interests Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity.	
2	Minutes of last meeting Agreed Actions YHJ to produce child friendly version of Anti Bullying Policy Carried forward	
3	Class structure and pupil numbers Discussed under Item 4 Part 2	
4	Resources • End of Year budget review • Approve new draft budget • Review staffing needs - within budget • Maintenance and improvement plans within the budget • Benchmarking reports • Review H&S / accident book End of Year FRS review Figures not wholly accurate due to ongoing issues with Bromcom Part 2 Maintenance Summer holiday work 2025 SHINS • Internal fencing installation • KS1 corridor ramp project – DCC • Year 2 access improved and path widened • Year 2 back external revamp - painting SHJS • Major flat roof project – DCC • Kitchen extractor replacement - DCC • Fencing system complete – Treetops access	

	● Old library block revamp School meals Review has taken place with Educatering. Number of meals has increased. Good feedback from children and parents. LC has looked at cost of meals in comparison to other local schools. SH currently charges £2.40. Pinhoe charges £2.70. LC suggested an increase to £2.60. This was agreed. Health & Safety No incidents to report. Benchmarking Information available in the Teams folder. Very difficult to find similar schools to Stoke Holl to carry out Benchmarking.	
5	POLICIES: GDPR Financial policies Finance policy Lettings policy – some amendments made to take account of staff changes Charges and Remissions Policy HR Policies Various policies have been amended to reflect recent changes to Employment legislation. Whistleblowing Policy is only 1 requiring FGB approval	
6	Update from Clerks Briefing Email sent earlier today with details of main points covered in Termly Checklist and Clerks Briefing	
7	Dates of next meeting 19th June – Governor Visit Day 16th July FGB	