



Federation of Stoke Hill Schools

Full Governing Body Meeting

Thursday 11th July

5pm at Stoke Hill Junior School

Agenda item number	Agenda Item	Actions
1	<p>Welcome, apologies & business interests Present Andy Pheasant, Jade Earle, Simon Jones, Sarah Padbury, Jo Cook, Katrina McGuigan, Carla Encinas, Helen Greenhall, Yvonne Hammerton Jackson, Zohal Rohini Apologies received from Jesney Stone Declaration of Pecuniary Interests: Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity. No interests declared</p>	
2	<p>Confirm accuracy of previous minutes and matters arising from the last meeting Actions None</p>	
3	<p>Governor Vacancies Sarah Padbury and Emma Guest are stepping down at the end of this term. They will be replaced by Emily Heard and Lucy Walsh. This means that there are now 2 vacancies for Co-opted governors. CE said that she would also be stepping down at the end of this term. Jem said she would speak to TL to see if she intended to continue. SJ said he was unsure as to whether he would continue. AP asked all governors to let him and JE know if they were going to step down. He also asked DG to circulate the Skills Audit before the end of term so that possible areas requiring input could be identified. (ACTION)</p>	DG
4	<p>HT end of year summary report Points of interest EAL numbers have increased and are approaching the same as the national figure. SEND figures are above the national level. This could be as a result of the work carried out by Vicky Absalom to identify those children with SEND. She has introduced new procedures which have provided more accurate figures. Absence – figures have improved during the year. SHINS 94.4, SHJS 94.49. Terms 4 and 5 had higher levels. This could be due to increased levels of sickness but also the timing of the Easter holiday. The local authority is now monitoring levels of unauthorised absence more closely and is asking or explanations for these. Year group numbers are stable. /Still low in Years 1 and 4, although this is also the case for other schools in Exeter. Safeguarding SHINS has shown an increase in numbers for Age-inappropriate viewing and Neglect. SHJS increase also for neglect and Online Safety. Lot of discussion is taking place about Online Safety and Jigsaw programme has been tweaked to bring forward the sessions related to this topic, especially at SHINS. Family Worker Update. Jo McCarthy continues to work extremely hard to help give support to families of Stokehill children. Her biggest concern, which is shared by colleagues in other schools, is the alteration of the thresholds for referrals to MASH. She is concerned that cases are not being followed up in the same way as previously. Behaviour – increase in number of racist incidents. This could be as a result of greater awareness of what is not acceptable behaviour. Bullying – number of incidents has increased but these are all related to 2 families. Exclusions – number has gone down and there have been no permanent exclusions. Online Safety – why has there been an increase? Number refers to incidents that have been picked up at school. This could be an instance when a child has been overheard talking about accessing an inappropriate site. Increased use of mobile</p>	

	<p>phones out of school by younger children has become an increasing problem and this is giving rise to concerns over children's mental health.</p> <p>Should the school introduce information about the possible dangers of social media earlier. Jigsaw includes modules on this topic and these will be taught to younger age groups. Work is also going to be done to empower children to feel safe and that it is ok to say no if something makes them feel uncomfortable.</p> <p>SEND – workload seems to be increasing. Lot of time is being spent on writing EHCP applications. 195 hours this year which is equivalent of 5 weeks work. Latest research is suggesting that 25% of a primary class will have SEND needs within 2 years. YHJ said this means that teachers are having to alter their teaching methods to be able to cater for all the children in their class.</p> <p>4 applications for children to be put in alternative provision were successful but 2 were not. However there could have been more applications made.</p> <p>DCC seem reluctant to move children during a key stage but will consider movements that can take place at the end such as from Year 6 to Yar 7. Also, they are usually done so that the transfer takes place at the end of an academic year. Parents whose applications have not been successful are being encouraged to appeal. School is already aware that there are 5 children with EHCPs joining Reception in September.</p> <p>Data</p> <p>EYFS 76% of children have reached Good Level of Development score which is higher than the national figure of 68%</p> <p>Phonics results show a good improvement with 76% of Year 1 achieving the required level and 94% of retakes achieving the required level.</p> <p>KS1 no longer have to do SATS assessments however we have used PIRA/PUMA standardised tests to help track progress.</p> <p>Year 4 Times table tests 47% achieved full marks compared to 35% nationally</p> <p>Year 6 SATS – provisional results received.</p> <p>Individual children have made good progress but the overall results are not as good as last year. Maths results disappointing with only 59% at ARE compared to national figure of 73%. There has been a higher number of children with SEND in this year group but this doesn't account for the lower than expected figures. YHJ said that work was needed to help improve the quality of lesson planning to make sure that the needs of all the children were met. – too much of the teaching was passive and was failing to engage some of the children. More work needs to be done to try and improve the quality of teaching of SEND at the Junior School. She said that Emma Byett was doing a lot of work to address this and she hoped that the introduction of Jurassic Maths scheme would help as it uses a more practical approach to teaching Maths.</p>	
5	<p>Feedback from Gov Day</p> <p>SP said that it was good to see governors having lunch with the children.</p> <p>ZR said she had talked to the children about their meals. A number of them had said that the food, especially the bread used in sandwiches was dry. They also complained that cups were not clean. ZR said she had observed the kitchen staff dealing with the cups and said that they seemed to come out dirty. YHJ said that all the utensils and crockery were put through a machine that rinsed them as an initial process prior to the main wash. She said that the school food had to reach required standards and regular inspections were carried out by external agency. She added that the whole area of school meal provision needed to be reviewed. This had been put on hold pending the appointment of a new Business Manager.</p>	
6	<p>Resources</p> <p>Update from Resources meeting</p> <p>Treetops review has taken place. This is now in a very good position with processes now in place. It is hoped that the provision can be extended to provide an After School club at SINS. A Level 3 Playworker is being recruited to help facilitate this. Also under consideration is possible provision during school holidays.</p> <p>Building work in Year 4 classroom to repair the subsidence crack will be carried out over the summer</p> <p>Year 3 building. Works required to repair boiler and damage. Norse have now put the works out to tender</p>	
7	<p>Policies</p> <p>HR policies</p>	

	<p>A number of policies have been changed due to changes in Employment Law that took effect on 1st April.</p> <p>Employees now have the right to make a request for flexible working from the 1st day of employment</p> <p>Changes to Redundancy protections for pregnant employees and employees on maternity, adoption or shared parental leave. This has affected a number of policies relating to Statutory Leave such as Maternity Leave</p> <p>Carers Policy – this is a new policy allowing carers to have 1 week’s unpaid leave in any 12-month period.</p> <p>DG asked governors to confirm that they were happy to adopt these policies</p>	
8	<p>Date of next meetings – YHJ / DG to share dates in advance</p> <p>Housekeeping 19th September at SHJS T & L 26th September at SHINS Resources 3rd October at SHINS FGB 24th October at SHJS</p>	